

DRAFT
SCLS Foundation Board Minutes
Thursday, July 26, 2017
1:30 p.m.
Chester Room
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718

Present: S. Holland, K. Michaelis, P. Kaland, P. Hamon, M. Van Pelt, P. Cox, M. Ibach

Call to order: P. Kaland called the meeting to order at 1:35 p.m.

Changes to the Agenda and Requests to address the Board: None

Approval of minutes: P. Hamon moved approval of the April 27, 2017 minutes. S. Holland seconded. Motion carried.

Action Item

Expansion of membership to outside SCLS boundaries: M. Van Pelt noted she had the current foundation documents reviewed by a CPA and attorney. The documents can be used to expand outside the boundaries of SCLS and will not have any conflict with the IRS 501(c)(3). Would bylaws and articles of incorporation need to be amended? No. The member agreement will be updated to include non-SCLS members. Can a non-SCLS member be on the Foundation Board? No.

P. Hamon moved approval to expand the membership to outside SCLS boundaries and approve the revised membership agreement. P. Cox seconded. Motion carried.

Any changes to the wealth management investment policy? How will we promote this new expansion? Market it? M. Van Pelt will present it to SRLAAW, and WiLS. P. Kaland and S. Holland will provide testimonials. It was suggested to have member library directors speak peer to peer about joining the SCLSF.

Financial:

Financial Reports:

- Accounts Payable Aging Detail
- Allocation of Investment Return
- First Business Bank (FBB) Foundation Account Summary
- Invoices
- Profit and Loss Statement through June

Approval of SCLS payments of Foundation bills: \$1,929.55 (\$200 deposit for 5100 Bar & Grill, \$199.99 for Zappbug Heater, \$1484.02 for First Business bank grant for Bi Folkal Productions Seniors CE Grant, \$45.54 for Namecheap.com renewal

K. Michaelis moved approval of the bills for payment. S. Holland seconded. Motion carried.

Disbursement of remaining 2017 money
\$200 spent on ZappBug Heater - \$5,439.22 remaining.

M. Ibach noted the Library Innovation Subcommittee discussed this topic and suggested a couple of options. One being to pool the money and hold it for next year as DPI via LSTA may not be providing technology grants next year. The other option is to purchase a tool called "Measure the Future", which records patron motion in different parts of a library. It collects data to determine areas of high usage in the library, traffic counts, monitors how long some stays in the library, etc. This is a tool that Jody Hoesly, the SCLS Data Services Consultant, uses.

K. Michaelis moved approval to purchase “Measure the Future” not to exceed \$1,500, which includes the computer, sensors and testing equipment. P. Hamon seconded. Motion carried.

Other Business

Update on WISCAT and ZappBug Heater: SCLS has funds to pay for WISCAT, which would amount to \$200/library. The SCLS Directors are being surveyed to determine who would like to participate in WISCAT. The foundation is not interested in providing funds toward WISCAT.

Middleton and Rio Libraries are joining the Foundation.

Cornerstone Award

Denise Wright will make trophies. Make sure she is formally invited and acknowledged at event. Larry Martin will provide his bio and invitation list to M. Ibach by the end of July.

M. Van Pelt is waiting for a signed contract from the 5100 Restaurant in McFarland.

Next Meeting: October 26th

Adjournment: 2:33 p.m.

2017 Board:

Pat Behling	SCLS Trustee, absent
Philip Cox	SCLS Trustee
Mike Furgal	SCLS Trustee; excused absence
Peter Hamon	Citizen Representative
Suzann Holland	Public Library Representative of the AC
Peter Kaland	Citizen Representative
Kathy Michaelis	SCLS Board President
Janet Pugh	Citizen Representative; excused absence
Marty Van Pelt	SCLS Director