

**SCLS Foundation Board Agenda**  
**July 26, 2018 1:30 p.m.**  
**4610 S. Biltmore Lane, Suite 101, Madison, WI 53718**  
**Chester Room**

To phone in to a meeting: call 800-511-7983, use access code 628394#.

**1. Call to order:**

- a. Introduction of guests/visitors
- b. Changes or additions to the Agenda
- c. Requests to address the Committee

**2. Approval of previous minutes: April 26, 2018**

**3. Financials:**

Financial Reports:

- Accounts Payable Aging Detail
- Allocation of Investment Return
- First Business Bank (FBB) Foundation Account Summary
- Invoices
- Profit and Loss Statement

Approval of SCLS payments of Foundation bills

Disbursement Report:

2018 (5,469.75) + 2017 (\$4,668.06) = (\$10,137.81)

\$460 Door counters & peripherals 2<sup>nd</sup> set (counts by time of day and inputs to a computer)

\$500 Door counters (two sets of another style that simply take a count over a period time)

All totaled 2 sets with varying units will circulate among libraries for \$1,420 (2017 & 2018 money)

*Actual expenditure was \$978.39. They became available to libraries in May.*

*\$9,159.42 running total available*

*SCLS, to respond to a new demand by members for additional portable scanners, purchased 2 scanners and travel cases for \$419.60. The purchase could not wait until the July Foundation meeting for approval. SCLS is requesting reimbursement from SCLSF from the Digitization Project money.*

*\$8,739.82 running total available*

Don Plier Donation \$500 – 4 books (\$102.56) = \$397.44 remaining to spend this year

*\$9,137.26 running total available*

Digitization Project offered to all Libraries (LSTA supported last year)

\$200 Wisconsin Recollection Fee

\$360 3 hard drives

\$560 each library (\$9,177.81 / \$560 = 16 libraries)

*\$560 each library (\$9,137.26 / \$560 = 16 libraries)*

After further investigation, a replacement 3D printer was not purchased.

**4. Action Items:**

- a. Disbursement of funds: Approve request to reimburse SCLS for purchase of scanners & cases
- b. Possible change of October meeting date to match SCLS board and not conflict with WLA conference

**5. Discussion or Other Business:**

- a. McMillan Library joined the SCLSF

**Cornerstone Award:**

2018 Hosts: First Business Bank, Hausmann-Johnson Insurance, Bibliotheca  
Venue Committee: Janet Pugh. Location is Babes Grill 5614 Schroeder Rd, Madison on October 18, 5-7  
Refreshments  
Awards  
Newsletter  
Donation letter  
MC  
Program  
Suggestion from Margaret McIntire to have photos of the award winning projects

6. **Next Meeting** October 25, 2018 or October 19, 2018 TBD

## 7. **Adjournment**

### **2018 Board:**

Pat Behling	SCLS Trustee
Philip Cox	SCLS Trustee
Mike Furgal	SCLS Trustee - excused
Peter Hamon, Treasurer	Citizen Representative
Suzann Holland	Public Library Representative of the AC
Peter Kaland, Vice President	Citizen Representative
Kathy Michaelis	SCLS Board President
Janet Pugh, President	Citizen Representative
Martha Van Pelt, Secretary	SCLS Director

For more information about the SCLSF, contact Martha Van Pelt [mvanpelt@scls.info](mailto:mvanpelt@scls.info)

SCLSF Board/Agenda/7-2018