

Draft
SCLS Foundation Board Minutes
4/22/2021 1:30 p.m.

Participation by telecommunications only

Action Items:

Approved Tax forms 990 and 1952 paperwork for submittal

Approved Disbursement of 2021 funds \$ 4,307

Approved second Cornerstone in Rapids

Approved Innovative Subcommittee ideas

Present: M. Furgal, J. Healy-Plotkin, P. Kaland, M. Van Pelt, T. Walske, M. Ibach

Absent: J. Pugh, R. Sijapati, N. Studnicka

Excused: K. Williams,

Recorder: H. Moe

Call to order time: T. Walske, President; 1:31 p.m.

- a. Introduction of guests/visitors: None
- b. Changes/Additions to the Agenda: None
- c. Requests to address the Committee: None

Approval of previous meeting minutes: 1/28/2021; 2/12/2021

- a. Motion: J. Healy-Plotkin moved approval. M. Furgal seconded.
- b. Changes or Correction: None
- c. Approved by motion: Motion carried

Action Items:

- a. Approve Tax forms 990 and 1952 paperwork for submittal
 - a. Motion: P. Kaland moved approval of the tax forms 990 and 1952 paperwork for submittal. M. Furgal seconded.
 - b. Discussion: None
 - c. Vote: Motion carried.
- b. Disbursement of 2021 funds \$ 4,307
 - a. Motion: M. Van Pelt moved approval of 2021 disbursement of funds in the amount of \$4,307. J. Healy-Plotkin seconded.

The motion was amended to approve the purchase of PA Equipment (\$610), iPads for the cooking and baking kits (\$750), and a Cricut Kit (\$506). The remaining funds will go toward the purchase of headphones for the member libraries (which will be surveyed to determine how many they need) and the rest of the remaining funds will go toward Advantage.

Discussion: M. Ibach noted the Library Innovation Subcommittee discussed ideas to spend the funds on. The options determined were: PA Equipment (\$610), iPads for the cooking and baking kits (\$750), and a Cricut Kit (\$506). Another suggestion was to provide headphones to the member libraries since there are many virtual training and meetings occurring. A price was researched at 2 ear pods for \$5.00 and the libraries will be surveyed to determine how many they may need. The remaining funds will go toward Advantage. J. Healy-Plotkin inquired if there has been any discussion about providing devices for the member library board trustees? P. Kaland noted the individual library should be

responsible for purchasing headphones, etc for trustees.

c. Vote: Motion carried.

c. Second Cornerstone in Rapids

a. Motion: M. Furgal moved approval to hold a second Cornerstone in WI Rapids. Motion seconded.

b. Discussion: This year we would like to hold two Cornerstone awards - one in a northern county and another in a southern county. The northern event will take place at the Bullseye Golf Course in WI Rapids on September 20th and the projected cost will be \$914 for food and room rental. Double the sponsors have already donated money for the award this year.

c. Vote: Motion carried.

d. Innovative Subcommittee ideas

a. Motion: The motion was made in conjunction with disbursement of 2021 funds in the amount of \$4,307.

b. Discussion: None

c. Vote: Motion carried.

Financial:

Financial Reports:

- Accounts Payable Aging Detail
- Allocation of Investment Return
- First Business Bank (FBB) Foundation Account Summary
- Invoices
- Profit and Loss Statement
- Quarterly Meeting with First Business Bank

Approval of SCLS payments of Foundation bills: \$7,588.08

- i. Motion: J. Heal-Plotkin moved approval for payment of the Foundation Bills.
- ii. P. Kaland seconded.
- iii. Discussion: None
- iv. Vote: Motion carried

Quarterly Meeting with First Business Bank

The Sturm Library requested a copy of the account summary and the relationship review document we receive from First Business Bank. M. Van Pelt will send it to them after the meeting.

Discussion:

Cornerstone 2021

- i. Delta - received \$500 check
- ii. Envisionware - received \$500 check
- iii. OverDrive - received \$500 check
- iv. PTFS - received \$500 check
- v. St. John - received \$500 check
- vi. Hausmann Johnson Insurance – received \$500 check
- vii. FBB – matching funds. First Business Bank provided a \$3,000 donation instead of matching funds

b. New Fundraising

- i. Brochures to financial planners & funeral homes –K. Williams has provided brochures to her personal financial planner. M. Van Pelt contacted Fidelity Mutual, but they have not responded. Funeral homes in WI Rapids and Stevens Point have received brochures for disbursement. If anyone has a connection with a funeral home and/or financial planner in Dane County, please let us know. The SCLS delivery vans are available to get the brochures to the facilities.
- ii. Kwik Trip update – K. Williams filled out the online form requesting sponsorship to the Cornerstone as well as a request to provide a free drink to anyone who patronizes a Kwik Trip during the Library Card Sign up month in September. A patron would be able to show their library card and receive a free drink. M. Van Pelt contacted the director of Winding Rivers Library System to let her know we have been working on this project and she offered to help in any way she could. Kwik Trip headquarters are located in that system.

Quarterly Newsletter: M. Ibach provided the information that will be included in the newsletter. T. Walske will provide an article about Deerfield Library. She requested that another board member write an article about their library for the newsletter in July. P. Kaland volunteered to write the next article for the July newsletter (no more than 500 words) for Columbus.

Next Meeting: July 22, 2021

Adjournment: 2:37 p.m.

For more information about the SCLSF, contact Martha Van Pelt, mvanpelt@scls.info

SCLSF/Minutes/4-22-2021