

**Draft**  
**SCLS Foundation Board Minutes**  
**7/22/2021 1:30 p.m.**  
**Virtually and in-person**

**Present:** M. Furgal, J. Healy-Plotkin, M. Ibach, P. Kaland, J. Pugh, R. Sijapati, Van Pelt, T. Walske, K. Williams

**Absent:** N. Studnicka

**Excused:**

**Recorder:** H. Moe

**Call to order time:** T. Walske, President; 1:30 p.m.

- a. Introduction of guests/visitors: None
- b. Changes/Additions to the Agenda: None
- c. Requests to address the Committee: None

**Approval of previous meeting minutes: 4/22/2021**

- a. Motion: M. Furgal moved approval. M. Van Pelt seconded.
- b. Changes or Correction: None
- c. Approved by motion: Motion carried

**Action Items:**

**Financial:**

Financial Reports:

- Accounts Payable Aging Detail
- Allocation of Investment Return- sent each month separately
- Profit and Loss Statement
- Invoices and approval of SCLS payment of Foundation bills
- First Business Bank (FBB) Foundation Account Summary
  - Quarterly meeting with First Business Bank
  - FBB fees to the members will be reduced to 0.49%

Approval of SCLS payments of Foundation bills: \$12,071.73

- i. Motion: M Van Pelt moved approval for payment of the Foundation Bills.
- ii. J. Healy-Plotkin seconded.
- iii. Discussion: None
- iv. Vote: Motion carried

**Discussion:**

- a. Cedar Grove Public Library joined the SCLSF
- b. Cornerstone 9/20 in Wisconsin Rapids and 10/7 in Monona.  
Total Sponsorship for both events is \$5,000: Should there be music at the event? K. Williams suggested there not be music as folks are more likely to discuss libraries, etc. M. Van Pelt inquired who will be attending the WI Rapids event. T. Walske and J. Pugh will attend and car pool with M. Van Pelt. M. Furgal is attending but will drive separately. K. Williams will not attend. R. Sijapati is undecided.  
T. Walske will say a few words at the WI Rapids Cornerstone and Monona Cornerstone. The board was encouraged to provide names of friends and family that can be included in the Cornerstone mailing for donations. Please send names to Heidi Moe.  
T. Walske will create a thank you letter to the libraries for their work and it will be

- signed by the foundation board. M. Ibach will send the letter to the member libraries via scls-announce.
- c. Estate planning brochures distribution within Dane County – volunteers are needed to distribute estate planning brochures to funeral homes and financial planners. SCLS will provide the brochures and they will be available for pick at Heidi Moe’s office at SCLS headquarters. M. Van Pelt’s business cards will also be available to give contacts if they need more brochures or have questions.
    - K. Williams will contact two financial institutions in the Doty Building downtown.
    - J. Pugh will go to funeral homes on the west side of Madison.
    - T. Walske will go to the Gunderson funeral home in Monona, Sun Prairie, Deerfield, and Mt. Horeb.
    - P. Kaland will go to funeral homes in Columbia County.
    - M. Van Pelt requested the contact names at each site be written down so we can reach out to them in 6 months to see if they need more brochures.
  - d. Update on 2021 distribution of money: SCLS purchased headsets for all member libraries, two PA systems, mini ipads and tripods for virtual programming for the baking/cooking kits. The Cricut kit still needs to be purchased. The remaining funds will go into the SCLS Advantage account.
  - e. Newsletter: Will include the president’s column, Columbus library highlight article, financial update, Cornerstone reception, and donor update information. Please get the articles to M. Ibach by 8/5.
    - T. Walske wrote an article on the Deerfield library which was very well received. The October newsletter will include an article about the Monroe Public Library. M. Furgal will be the contact.

**Next Meeting:** October 28, 2021

**Adjournment:** 2:37 p.m.

For more information about the SCLSF, contact Martha Van Pelt, [mvanpelt@scls.info](mailto:mvanpelt@scls.info)

SCLSF/Minutes/7-22-2021