

**SCLS Foundation Board Minutes**  
**8/9/2022 1:30 p.m.**  
**Virtually and in-person**

**Present:** M. Furgal, P. Kaland, N. Studnicka, M. Van Pelt, T. Walske

**Absent:** R. Sijapati

**Excused:** G. Poulson, J. Pugh, K. Williams

**Guest:** T. Miller, SCLS

**Recorder:** H. Moe

**Call to order time:** T. Walske, President; 1:42 p.m.

- a. Introduction of guests/visitors: None
- b. Changes/Additions to the Agenda: None
- c. Requests to address the Committee: None

**Approval of previous meeting minutes: 4/28/2022**

- a. Motion: M. Furgal moved approval. M. Van Pelt seconded.
- b. Changes or Correction: None
- c. Approved by motion: Motion carried

**Financial:**

Financial Reports:

- Accounts Payable Aging Detail
- Allocation of Investment Return
- Profit and Loss Statement
- Invoices
- First Business Bank (FBB) Foundation Account Summary

Approval of SCLS payments of Foundation bills: \$13,787.79

- a. Motion: M. Furgal moved approval for payment of the Foundation Bills. M. Van Pelt seconded.
- b. Discussion: None
- c. Vote: Motion carried

Quarterly Meeting Review with First Business Bank

**Action Items: None**

**Discussion:**

- a. Update on SCLS Building Project – M. Van Pelt noted that we will not be building at the Walton Commons site. The SCLS Board will terminate the purchase and sale agreement for that property at their next meeting. The bids came in over budget for a new building, so we looked into existing property to renovate due to cost. SCLS has put in an offer for the Lakeland University property near the Dane County airport. We would own the building and lease the land from the Dane County airport. The lease is for 25 years with two 25 year renewals. We have 90 days to complete all the investigative work on the property prior to purchase. The SCLS board will make a decision whether to purchase the property at their September board meeting. The \$7 million budget remains the same.
- b. Cornerstone 9/15/2022
  - i. Venue: The space for the event within the Lone Girl Brewery in Waunakee is on the second floor. Signage and table tents will be created. The elevator and stairs are in a hidden spot so T. Walske volunteered her assistance to direct the attendees to the correct area.

- ii. Awardee will be Professional Collection Space in the SCLS HQ Building -
  - iii. Sponsors: Summit Credit Union donated \$500 and First Business Bank donated \$2,000. T. Walske did not hear back from Farm and Fleet. Starbucks is willing to provide food & drinks for a future event. TRICOR Insurance is willing to contribute in the next fiscal year.
  - iv. Food – Lone Girl requires spending \$1,400 on food and beverage, which does not include a 25% service charge. M. Van Pelt will select the appetizers, coffee bar, and there is a choice of a slider bar or nacho bar at \$400 each.
  - v. Letters out to donors – The letter is on one page with the donor card at bottom of letter.
- c. Updates on grant writing from members. T. Walske will contact TRICOR, but had a question about the letter to send. She will send the draft letter to Marty for review.
- i. Seek Corporate Donors – None of the board members had any donors to add to the donor list.
  - ii. Seek Sponsorships – already done.
  - iii. Direct letters from Foundation Directors and SCLS Trustees to contacts
  - iv. Send letters to SCLS Foundation members for donations – included in the mailing.
- It was suggested that the board review the outcome of the Cornerstone event in October and make a decision whether to hold another event in 2023. It was also suggested a chair of the Cornerstone event be selected (not M. Van Pelt). The Cornerstone event was not held in 2020 and we brought in \$8,500 in donations that year. A discussion of the earmarked money to be donated to the Professional Collection will also occur.
- d. Update on SCLSF Website – R. Ziech is updating the website to allow donors to select the specific library that they would like to donate toward. It will be completed by August 25<sup>th</sup>. Jacquelyn Mitchard will be contacted by M. Van Pelt to determine if the SCLSF website may continue to use her name on our website. She will also be invited to the Cornerstone event.
- e. Adams County Friends joined in May

**Quarterly Newsletter:**

- a. Sent out in July. The next newsletter will be sent in October and will recap the Cornerstone event with no library article.

**Next Meeting:** October 27, 2022

**Adjournment:** 2:06 p.m.

For more information about the SCLSF, contact Martha Van Pelt, [mvanpelt@scls.info](mailto:mvanpelt@scls.info)

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