

SCLS Foundation Board Agenda
October 25, 2018 1:30 p.m.
4610 S. Biltmore Lane, Suite 101, Madison, WI 53718
Chester Room

To phone in to a meeting: call 800-511-7983, use access code 628394#.

1. Call to order:

- a. Introduction of guests/visitors
- b. Changes or additions to the Agenda
- c. Requests to address the Committee

2. Approval of previous minutes: July 26, 2018

3. Financials:

Financial Reports:

- Accounts Payable Aging Detail
- Allocation of Investment Return
- First Business Bank (FBB) Foundation Account Summary
- Invoices
- Profit and Loss Statement

Approval of SCLS payments of Foundation bills

Disbursement Report:

Don Plier Donation

Remaining money \$397.44 to be spent on books for professional collection for members' use

Digitization

16 (\$200) Wisconsin Recollection Fees spent \$3,200

48 Hard Drives for Members' Digitization Projects spent \$3,876 (came in lower than projected)

Digitization kits # 5 & 6 spent \$419.60

Remaining money to spend is \$1,663.82

Request for slide scanner and additional digitization supplies

4. Action Items:

- a. Approve revisions to member and non-member agreements
- b. Create and approve slate of officers for 2019
 - i. President:
 - ii. Vice President: P. Kaland
 - iii. Treasurer: P. Hamon
 - iv. Secretary: M. Van Pelt
- c. Expend remaining 2017-2018 disbursement money (\$1,663) on digitization project.
- d. Expend remaining Don Plier donation on Professional Collection books shared with members.

5. Discussion or Other Business:

- a. Lodi Public Library opened a second account within the SCLSF
- b. M. Van Pelt visited with the Jefferson Public Library Board and the Portage Public Library Foundation Board to share information about the SCLSF.
- c. M. Van Pelt was contacted by the Pauline Haass Library for membership information.
- d. M. Van Pelt was contacted by Fidelity Charitable to receive donation.
- e. It was suggested that the bylaws include permission to add electronic communication and voting to the Foundation Board members

SCLS Board of Trustees ByLaws

Article IX d. Board members who are unable to participate in person at a meeting may attend such meetings by telephone or video conference. The equipment selected shall be such that Board members are able to hear all participants at the meeting and be able to verbally communicate with all those present at the meeting

SCLS Foundation Board of Trustees ByLaws

3.09 Executive Committee. The executive committee shall consist of the officers of the corporation and shall have the power to transact all regular business of the corporation during the interim between meetings of the board of directors, provided that any action taken shall not conflict with the policies and expressed wishes of the board of directors, and that it shall refer all matters of major importance to the board of directors at its next regular meeting, or a special meeting called by the manner provided in the bylaws.

2.13 Unanimous Consent Without Meeting. Any action required or permitted by the articles of incorporation or bylaws or any provision of law to be taken by the board of directors at a meeting or by resolution may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all of the directors then in office.

Cornerstone Award:

6. **Next Meeting** January 24, 2019

7. Adjournment

2018 Board:

Philip Cox	SCLS Trustee
Mike Furgal	SCLS Trustee - excused
Peter Hamon, Treasurer	Citizen Representative
Suzann Holland	Public Library Representative of the AC
Peter Kaland, Vice President	Citizen Representative
Kathy Michaelis	SCLS Board President
Janet Pugh, President	Citizen Representative
Martha Van Pelt, Secretary	SCLS Director
Kristie Williams	SCLS Trustee

For more information about the SCLSF, contact Martha Van Pelt mvanpelt@scls.info