

Draft
SCLS Foundation Board Minutes
07/25/2019 1:30 p.m.
SCLS Headquarters
Chester Room

Action Items: None

Present: J. Healy-Plotkin, S. Holland, J. Pugh, M. Van Pelt T. Walske, K. Williams

Absent: M. Furgal

Excused: P. Hamon, P. Kaland

Recorder: H. Moe

SCLS Staff Present: M. Ibach

1. Call to order time: J. Pugh, Chair; 1:40 p.m.

- a. Introduction of guests/visitors: Theresa Walske replaced Phil Cox.
- b. Changes/Additions to the Agenda: None
- c. Requests to address the Committee: None

2. Approval of previous meeting minutes: 4/25/2019:

- a. Motion: K. Williams moved approval. J. Healy-Plotkin seconded.
- b. Changes or Correction: None
- c. Approved by motion: Motion carried.

3. Action Items: None

4. Financial:

Financial Reports:

- Accounts Payable Aging Detail
- Allocation of Investment Return
- First Business Bank (FBB) Foundation Account Summary
- Invoices –Profit and Loss Statement

Approval of SCLS payments of Foundation bills: \$7,119.23

- a. Motion: K. Williams moved approval. J. Healy-Plotkin seconded.
- b. Discussion: None
- c. Vote: Motion carried.

Quarterly Meeting with First Business Bank

5. Discussion:

- a. New Account Holders: None
 - i. M. Van Pelt did presentation for Nekoosa, Spring Green, Sun Prairie, Mazomanie
- b. Cornerstone Award
 - i. Location: Buck and Honey's Sun Prairie in the Barrel Room and part of the outside patio. Cost will be \$1,000 minimum plus 20% tip. Any booze or food is counted against that amount. The hors d'oeuvres and desserts have been ordered.
 - ii. Sponsors: FBB confirmed – need 3 more sponsors. M. Van Pelt will send a template of the sponsor request letter to the board so that they are able to send it to others they feel will donate as a sponsor to the event. Let M. Van Pelt know what establishments are contacted. J. Healy-Plotkin will send one to the Hebl law firm, Fairway Mortgage; K.

Williams to Summit Credit Union, Chase Lumber; T. Walske to Woodman's, Alliant, Culvers, and Country Hearth; M. Van Pelt to Cardinal Heating.

- iii. Awards: Mark has contacted Denise Anton Wright who has volunteered to create the awards.
 - iv. Newsletter – will go as soon as a column from the board president arrives on Monday.
 - v. Donation Letter: M. Ibach is working on it. Waiting to receive the list of names from the Cornerstone recipient. To date we have only received 6 names. It was suggested the SCLS board be encouraged to donate and to include a reminder in the next board mailing.
 - vi. MC: Leah Fritsch, Director of Deerfield Public Library.
 - vii. Program: Mark will create.
 - viii. Photos of the award winning projects: Will be available at the event if submitted by honorees.
- c. Treasurer position: P. Hamon noted he may not be feeling well enough to continue the position, but is hoping to be in attendance at the October meeting and use that as a test.
 - d. Board members – If members are considering retiring, we need to begin looking for replacements so they can be nominated and approved at the October meeting.

6. Next Meeting: A Special meeting will be held to pick the Cornerstone award winners Sept. 6th at 9:00 a.m. via conference call.

M. Van Pelt will send an email asking for nominations from the new email board list.

M. Van Pelt is working on an article explaining a 501(c) 3 for the Foundation List Serve.

7. Adjournment: 2:25 p.m.

For more information about the SCLSF, contact Martha Van Pelt, mvanpelt@scls.info

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