

**SCLS Foundation Board *Annual Meeting* Agenda**  
**Thursday, January 24, 2019**  
**1:30 p.m.**  
**Chester Room**  
**4610 S. Biltmore Lane, Suite 101, Madison, WI 53718**

**Call to order**

**Changes to the Agenda and Requests to address the Board**

**Approval of October 25, 2018 minutes**

**Action Items**

**1. Election of officers**

Slate of Officers:

President: J. Pugh

Vice President: P. Kaland

Treasurer: P. Hamon

Secretary: M. Van Pelt

**2. Add language similar to the SCLS Board Bylaws to the Foundation bylaws in regard to the conduct of meetings.**

2.10 Board members who are unable to participate in person at a meeting may attend such meetings by telephone or video conference. The equipment selected shall be such that Board members are able to hear all participants at the meeting and be able to verbally communicate with all those present at the meeting.

**BYLAWS ARTICLE IX. AMENDMENTS**

9.01 These bylaws may be amended or repealed and new bylaws may be adopted by a majority vote of the members of the Executive Committee of the Board of Trustees.

**Financial:**

Financial Reports:

- Accounts Payable Aging Detail
- Allocation of Investment Return
- First Business Bank (FBB) Foundation Account Summary
- Invoices
- Profit and Loss Statement

Approval of SCLS payments of Foundation bills

2018 Net Loss

Meeting with First Business Bank

2019 Disbursement \$5,284.09

**Trustee Newsletter for February**

Cornerstone recap

President's column

**Other Business**

SCLS revenue from donations and Cornerstone is flat. Need to revitalize campaigns.

- a. Restaurant partnerships
- b. Create Campaign Committee

**New Members:**

Brodhead Friends  
DCL Friends of the Bookmobile  
Lodi Friends  
Sturm Memorial of Manawa  
Jefferson Public Library voted to join

List Serve: SCLS created a list serve for SCLSF members. Upcoming topics will be Pay Pal and the 2018 downturn

SCLSF Donation Webpage was revised. <https://www.sclsfoundation.org/giving/index.html>

**Conflict of Interest**

At the first annual meeting of the Board, each member of the Board and each Board advisor shall sign a written statement certifying to all of the following:

- (i) he or she has received a copy of this Policy;
- (ii) he or she has read and understands this Policy; (iii) he or she agrees to comply with this Policy;
- (iv) he or she understands that this Policy applies to all committees and subcommittees having Board-delegated powers; and
  
- (v) he or she understands that the Corporation is a charitable organization, and that, in order to maintain the tax-exempt status of the Corporation under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, the Corporation must continuously engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Any member of the Board who refuses or fails to sign such a statement shall be prohibited from participating in discussion or action by the Board until such statement is signed.

**Cornerstone Award**

Recap  
Time to Revise/Boost Fundraising  
Nominations for Cornerstone 2019  
Add multi-type library award?  
Criteria  
Do they have to have contract with SCLS?

**Next Meeting** April 25, 2019

**Adjournment**

**2019 Board:**

Philip Cox	SCLS Trustee
Mike Furgal	SCLS Trustee
Peter Hamon	Citizen Representative
Suzann Holland	Public Library Representative of the AC
Peter Kaland	Citizen Representative
Kathy Michaelis	SCLS Board President
Janet Pugh	Citizen Representative – will attend by phone
Martha Van Pelt	SCLS Director
Kristi Williams	SCLS Trustee