

## 2019 Foundation Funds

### Proposed Use of Funds for Local History Digitization Projects

#### Digitization Assistant (LTE) Position:

Estimated total= \$3959

- Provide hourly wages for an assistant.
  - \$19 per hour @208 hours (=maximum of 29 hours per week for 7 weeks)
  - Prepare and upload files and metadata to CONTENTdm (from CONTENTdm they are harvested to the Recollection Wisconsin and Digital Public Library of America's websites).
  - Provide training and support to library staff on using digitization equipment and software.
  - Provide training and support to library staff on creating metadata.

#### Scanning Kit:

Estimated total= \$325

- To be loaned to libraries (short term) for Community Scanning Projects.
  - Scanner (Epson V600) \$220
  - Power strip \$10
  - Tote \$65
  - Supplies (Cleaning kit, white gloves, rulers) \$30
  - (A repurposed laptop will be used)

#### Recollection Wisconsin Set-up Fees:

Estimated total= \$1000

- \$200 per library x 5 libraries

Total= \$5284