

Draft
SCLS Foundation Board Minutes
4/23/2020 1:30 p.m.
SCLS Headquarters
Chester Room

Action Items:

Approved 990 and 1952 forms for submittal

Approved the disbursement of 2020 funds \$3,795.73

Approval of Advantage materials donations– approval to spend as soon as it is collected

Present: M. Furgal, J. Healy-Plotkin, P. Kaland, J. Pugh, R. Sijapati, N. Studnicka, M. Van Pelt, T. Walske.

K. Williams

Absent:

Excused:

Recorder: H. Moe

SCLS Staff Present: M. Ibach

1. Call to order time: T. Walske, President; 1:35 p.m.

- a. Introduction of guests/visitors: None
- b. Changes/Additions to the Agenda: None
- c. Requests to address the Committee: None

2. Approval of previous meeting minutes: 1/23/2020:

- a. Motion: M. Furgal moved approval. M. Van Pelt seconded.
- b. Changes or Correction: None
- c. Approved by motion: Motion carried

3. Action Items:

- a. Approve 990 form and 1952 form for submittal
 - i. Motion: M. Furgal moved approval. K. Williams seconded
 - ii. Changes or Corrections: None
 - iii. Approved by motion: Motion carried
- b. Disbursement of 2020 funds \$ 3,795.73
 - i. Motion: K. Williams moved approval to use the funds toward Ripple Training with August Ball (\$1,678) and two new maker kits; 1 for cooking and 1 for baking (\$600 maximum), then put the remaining funds toward Advantage Materials (\$1,517.73). M. Furgal seconded. Is there a liability issue with the cooking maker kits that could reflect on the foundation because it was purchased with its funds? The presenters would be using these items for demonstrations to provide opportunities to libraries that don't have kitchens or a place to store; not patrons. There will be protocols to follow for sanitation.
 - ii. Changes or Corrections: None
 - iii. Approved by motion: Motion carried
- c. Advantage materials donations– approval to spend as soon as it is collected
 - i. Motion: M. Furgal moved approval. K. Williams seconded.
 - ii. Changes or Correction: None
 - iii. Approved by motion: Motion carried

4. Financial:

Financial Reports:

- Accounts Payable Aging Detail
- Allocation of Investment Return - there was a question if the fund should be transferred to safer options like bonds, and many felt that the funds should stay where they are and not change the investments. The portfolio is a mix of bonds and stocks.
- First Business Bank (FBB) Foundation Account Summary
- Invoices
- Profit and Loss Statement

Approval of SCLS payments of Foundation bills: \$5, 945.75

- i. Motion: P. Kaland moved approval of the Foundation Bills. K. Williams seconded.
- iii. Discussion: None
- iv. Vote: Motion carried

5. Discussion:

a. Disbursement of 2020 funds \$ 3,795.73.

- i. Ripple Training with August Ball at 2020 November All Directors Meeting \$1,678. The foundation board approved this amount.
 - ii. The foundation board approved \$1,517.73 toward Advantage materials. Any funds that are not spent on the cooking/baking maker kits will be added to the amount for Advantage purchases.
 - iii. Maker Kits: The foundation board approved up to \$600 total for two maker kits; one cooking and one baking.
 - iv. Advantage materials donations – approval to spend as soon as it is received.
- b. New Fundraising; restaurants with SCLSF nights for support – T. Walske discussed the possibility of gift cards through Food Fight and a percentage of sales would benefit the foundation. The only catch is that the cards have to be bought within a specific timeframe. It's worth discussing as a way to partner with community restaurants. This topic will be discussed further at the July meeting.
- c. Transitioning to electronic newsletter
- i. Survey asking for trustees' emails was included in the last printed newsletter in preparation of moving to electronic format. M. Ibach noted this was the first step to determine how many people would like to receive the newsletter by email. There is a form online to indicate their preference or they may mail their response. This topic will be discussed further at the July meeting.

6. Next Meeting: July 23, 2020

7. Adjournment: 2:06 p.m.

For more information about the SCLSF, contact Martha Van Pelt, mvanpelt@scls.info